

Fosdyke Parish Council Meeting Minutes

Minutes of the Extraordinary Meeting of Fosdyke Parish Council

Meeting Details

- Date: August 19th, 2025
- Time: 7.35 PM
- Location: All Saints Church, Fosdyke

Attendees

- Councillor A Mowton
- Councillor M Houssain
- Councillor J Cantwell
- Courtney Glenn –Admin. Assistant
- Denis Glenn

Present

- 22 Members of the Public

The meeting began with a short introduction from Denis Glenn explaining the reasoning behind the extraordinary meeting regarding the recent resignations and to also make the public aware of the forthcoming election and its vacancies.

25/26 ELECTION OF CHAIRMAN

Councillor M Houssain proposed Councillor A Mowton with Councillor J Cantwell seconding. Resolved that Cllr. Mowton be elected..

In accepting the position of Chairman Cllr. Mowton stated that he would wish the position be reviewed when the council has a full contingent of members again.

25/27 TO APPOINT AN ACTING CLERK

Due to the resignation of the previous Clerk, the council will have an interim acting clerk until a permanent clerk is appointed. Councillor A Mowton proposed Courtney Glenn and Councillor M Houssain seconded. Courtney was previously FPCs Admin Assistant. Resolved that Courtney Glenn take on the role on an interim basis until a permanent candidate is appointed.

25/28 TO APPOINT AN R.F.O.

Councillor M Houssain proposed Courtney Glenn, Councillor J Cantwell seconded. Resolved that Courtney be appointed until a permanent clerk is appointed.

25/29 TO APPOINT A SUPPORT OFFICER

Councillor A Mowton proposed Denis Glenn, Councillor M Houssain seconded. Resolved that Denis Glenn be appointed.

Denis Glenn who is a previous FPC councillor and Lalc executive member will be support officer to the interim Clerk to help advise and provide support during the transitional period until a permanent clerk position is filled.

25/30 TO AGREE PROCEDURE FOR APPOINTMENT OF A PERMAMENT CLERK

The council Resolved to the placing of an advert for a permanent clerk as soon as possible which will be available to view on LALC website, FPC Facebook, website & noticeboard.

NEXT MEETING - Tuesday 2ND September 2025 in Fosdyke village Hall.

Meeting closed at 19:44 pm.

Signed..... A Mowton Date..... 2 Sept 2025