

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **FOSDYKE PARISH COUNCIL**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Wendy Depesr Clerk/RFO**

Date: **01/06/2021**

Balance per bank statements as at 31/3/xx:	2021	£	£
<i>Current Account</i>		8,592.76	
Business Reserve Account		18,454.18	
		27,046.94	
Petty cash float (if applicable)			
Less: any un-presented cheques as at 31/3/xx (normally only current account)			
Cheque number	341	17.50	
	344	30.00	
	347	50.00	
	349	50.00	
	350	50.00	
	355	132.70	
	357	490.00	820.20
		820.20	
Add: any un-banked cash as at 31/3/xx e.g Allotment rents banked 30/3/xx (but not credited until 2 April)			
		-	
Net balances as at 31/3/xx (Box 8)			26,166.74