

## GDPR Security Compliance Checklist

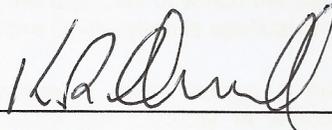
All councillors should complete the security checklist below to show compliance. Records should be retained whilst they remain in office.

	Yes/No
Computer is password protected	Yes
Email is password protected	Yes
Mobile devices are password protected	Yes
Flash drives are password protected	Yes - As Read
External hard drives are password protected	No - NOT USED
Cloud access is password protected	Yes
Hard copy files are held securely	Yes
Anti-virus software is up to date	NO (MAC)
No one outside the council has access to your council information	YES -

Date compliance will be achieved if you have answered "No" to any of the above:

Date: \_\_\_\_\_

Councillor name: Keith Overell

Councillor signature: 

Date: 27/8/25

Version number	Purpose/change	Author	Date
0.1	Initial draft	LSS	20/03/18