

# Fosdyke Parish Council Meeting Minutes

## Minutes of the Meeting of Fosdyke Parish Council

### Meeting Details

- Date: October 7<sup>th</sup>, 2025
- Time: 7.30 PM
- Location: Fosdyke Village Hall

### Attendees

- Councillor A Mowton
- Councillor M Houssain
- Councillor J Rushworth
- Courtney Glenn – Clerk
- Denis Glenn – Support Officer

### Present

- 10 Members of the Public including Cllr J Cantwell

The meeting began with introductions from the chair of the Councillors, Clerk and Support Officer. An explanation of where all fire exits and emergency exits are given.

### **PUBLIC FORUM**

The public forum began with residents asking for an update regarding highways and Mill Lane, the Chairman explained this was on the agenda and will come back to the public when we reach that agenda item.

Public forum ended

### **25/45 APOLOGIES FOR ABSENSES**

Apologies from Councillor K Overall who couldn't attend due to sickness.

### **25/46 DECLARATION OF INTERESTS**

No declarations received

### **25/47 MINUTES OF THE MEETING TO BE SIGNED**

September 2<sup>nd</sup> minutes – Cllr M Houssain proposed, Cllr J Rushworth seconded and resolved by the Council that the Chairman sign them.

*A. Mowton* 4.11.2025

**25/48 CORRESPONDENCE**

7th october 2025 correspondence				
ongoing varoius	public sector	email	newsletter	
03/09/2025	scribe	email	newsletter	
04/09/2025	defib supplies	email	annual reminder	
04/09/2025	credit control	email	copy of invoice	
ongoing varoius	member of public	email	highway concerns	
05/09/2025	malc firth	email	invoice	
09/09/2025	LCC	email	traffic restrictions	
10/09/2025	tesco	email	direct debit receipt	
16/09/2025	euro tech	email	invoice	
ongoing varoius	outer dowsing	email	newsletter	
18/09/2025	LCC	email	salt bag request form	
26/09/2025	pkf little john	email	completion of review	
29/09/2025	ECF	email	newsletter	
29/09/2025	natwest	email	online banking update	
29/09/2025	grass roots	email	grant sceme update	

**25/49 FINANCIAL MATTERS**

the Clerk gave a report of where we were getting with online banking and that we are still waiting on NatWest to complete their process of approval.

**25/50 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor J Cantwell gave a verbal update in regard to the local surrounding villages and what has been happening within the village and local groups.

**25/51 ALLOTMENTS**

Due to Cllr. A Mowton declared an interest as an allotment tenant Cllr. A Mowton was not involved within the discussion. An explanation regarding the allotment rents was given by Mr D Glenn however due to the Council not being quorate no decision was made and was deferred until the next Council Meeting.

**25/52 HIGHWAYS**

The public were allowed to speak during this part of the meeting on their issues in regards to highways , the Clerk gave an update she had received from Cllr. P Lock in regards to their drive around the village and lanes leaving the village , Cllr. P Lock has suggested we join the community speed watch program, the Clerk responded with saying she will look into this further. A member of the public also asked regarding an update with Thompsons Lane, the Clerk said she had not received any information from the correct authorities regarding Thompsons Lane and she will get in touch with them and will update at next meeting.

*A. Mowton* 4.11.25

**25/53 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Playing Field Committee has suggested that it would be good to have a parish council represented on their committee, Cllr. J Rushworth has said he would be happy to fill this position. Cllr. M Houssain proposed Cllr. J Rushworth, Cllr. A Mowton seconded this.

**25/54 ARMISTICE DAY**

Cllr. M Hossain gave an update on how FPC re-use their wreath every year and then donate the cost of the wreath to the Royal British Legion. It was suggested to do this again this year Cllr. A Mowton proposed, Cllr. J Rushworth seconded and resolved to do so. The Council discussed the location of laying the wreath as previously it was laid at the Fosdyke sign however it was resolved that it would be laid at the war memorial inside All Saints' Church Fosdyke on Remembrance Sunday with the second wreath to be laid at the war graves on 11<sup>th</sup> November. Cllr. J Rushworth proposed and Cllr. M Houssain seconded and the Council so resolved.

**25/55 CHRISTMAS LIGHTS /TREE**

The Council discussed a date to be set to dress the Christmas tree with lights, the Council agreed on 22<sup>nd</sup> November, Mr D Glenn will contact the relevant person in regard to collecting the lights and keys. The Clerk also gave a message on behalf of the Fosdyke coffee morning that they would like to donate their extra funds to getting a star to put on the tree this year. Cllr. M Houssain explained how we would need to look into creating a structure for it to attach to and will get some quotes and will be discussed at the next meeting .

**25/56 TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION TO CONSIDER THE CO-OPTION TO FILL COUNCILLOR VACANCY.**

The Council resolved to go into closed session to co-opt a Councillor to fill the vacancy, after due consideration, Mr M Kilburn was duly co-opted as a Councillor for Fosdyke Parish Council.

**25/57 ANY OTHER BUSINESS**

A resident asked regarding the dyke by Randolph Road and how it is overgrown, the Council responded stating it was owned by LHP and wasn't Council responsibility to get it cut down.

Another resident asked regarding the new broadband if there was an update on how it's progressing and whether they will be covering the box to make it look acceptable the Clerk said she will get in touch with them and see if they can provide a update.

NEXT MEETING - Tuesday 4<sup>th</sup> November 2025 in Fosdyke Village Hall.

Meeting closed at 20:26.

Signed.....A. Mowton.....Date.....4 November 2025.....